

AIR NATIONAL GUARD TECHNICIAN ANNOUNCEMENT BARGAINING UNIT



HUMAN RESOURCES OFFICE
Washington National Guard
Building 33, Camp Murray
Tacoma, WA 98430-5130

Announcement Number
10-160-ANG

Opening Date
28 October, 2010

Position Title, Series & Grade
 Health Systems Technician,
 GS-0640-08

PD Number:
 80719000

**APPLICATIONS WILL BE ACCEPTED UNTIL 4:30
 (3:30 IF TURNED IN AT 141 ARW REMOTE HRO) ON:**

13 December 2010

Location of Position:

141 ARW/MDG
 Fairchild AFB, WA

Baseline physical

**An employment physical may be required within 90 days of
 employment per OSHA regulation and NGB* *this physical will
 be used to determine fitness and eligibility for continued
 employment.**

Salary Range:

\$42,960 to \$55,844

Website address:

http://mil.wa.gov/jobs/federal_military_technician.shtml

Appointment Factors

Area of Consideration

☒ **Area 1 – In-service Excepted:** All permanent Washington Air National Guard Excepted and Competitive bargaining unit civil service employees, and members with excepted technician re-employment rights to the Washington Air National Guard.

☐ **Area 2 – In-service Competitive:** All presently employed permanent competitive technicians, and members with competitive technician re-employment rights to the Washington Air National Guard.

☒ **Area 3 – In-state Excepted:** All participating members of the Washington Air National Guard, including in-service technicians that are not covered by the bargaining unit, and indefinite employees.

☒ **Area 4 – Nationwide Excepted:** Anyone eligible for immediate enlistment and/or commissioning in the Washington Air National Guard.

CURRENT BARGAINING UNIT STATUS

☒ **Bargaining Unit**

☐ Non-Bargaining Unit

Appointment Factors:

☐ Officer ☒ **Enlisted** ☐ Warrant Officer

☐ NDS (Competitive)

☒ **Permanent** ☐ Indefinite* ☐ Temporary*

Military Assignment & Grade Requirements

AFSC: 4N0X1, 4A0X1

Applicants need not be assigned to the position or possess the AFSC to apply or be considered for selection. Selected applicant must be assigned to a compatible Military position and attain AFSC within 1 year of appointment action.

Military Grade Available:
MSgt and below

Please note: Grade Inversion will not be permitted TPR 300 (302.7, change 8 para c)

Permanent Change of Station

- ☒ PCS expenses are not authorized ☐ PCS expenses are authorized
☐ PCS expenses may not be authorized, however a waiver may be considered if determination is made that payment of PCS expenses would be in the best interest of the Washington National Guard.

Minimum Requirements for Consideration

General Experience: Experience which has provided familiarity with basic health or medical knowledge and skill, including experience with the procedures and equipment used in performance of the particular work.

Specialized Experience: Must have **18** months of specialized experience which demonstrates possession of knowledge, skills, and abilities (KSAs) and personal characteristics that are necessary to the successful performance in this position.

Other Requirements: Must have or be able to acquire a **Secret** security clearance.

The Following Selective Placement Factors (SPFs) Will Be Considered in the Evaluation Process

Element I – Ability to adapt to a dynamic customer service environment.

Element II – Knowledge of administering general medical services.

Element III – Knowledge of medical supply procedures.

Element IV – Knowledge of military physical standards.

Element V – Knowledge of employee health screening programs.

Element VI – Knowledge of occupational and environmental health programs.

Element VII – Skill in implementing and managing complete military medical records.

Element VIII – Ability to effectively communicate verbally and in writing with diverse audiences including senior leadership.

Summary of Duties

This position is located in the Medical Group at an Air National Guard (ANG) Wing and reports to the Health System Specialist. The primary purpose of the position is to serve as the functional expert for issues pertaining to Aerospace Medicine and Force Health Management programs. Incumbent manages essential programs, which impact individual medical readiness (IMR) and personnel fitness for continued worldwide deployability. The position occupant serves as a member of or an advisor to, management boards and committees as well as Wing leadership regarding Force Health Management and Aerospace Medicine. Develops plans, procedures, goals and objectives in support of the Aerospace Medicine and Force Health Management Programs using an extensive knowledge of Department of Defense (DOD), Occupational Safety Health Administration (OSHA), United States Air Force (USAF) and Air National Guard (ANG) directives, policies and standards. Implements and maintains the information management systems utilized for aerospace medicine and force health protection programs. Administers the Physical Examinations and Standards (PES) program and serves as a medical expert on related issues. Manages the Reserve Component Periodic Health Assessment (RCPHA) program. Acts as the Medical Group customer service expert. Monitors the medical status of military personnel. Determines the need for and initiates Medical Evaluation Board (MEB) actions for duty related medical conditions. Determines the need for and initiates worldwide duty evaluations for non-duty related actions. Administers policies and develops procedures for the flight medicine and grounding management programs, which directly affect flying safety and mission readiness. Manages administrative and automated orders system. Provides prescreening for medical/dental/mental health and evaluation of personnel eligibility for deployment. Performs quality assurance studies on medical issues such as: patient satisfaction surveys, review of medical records for content and structure, reviews laboratory results for validity and application, and generates readiness reports for commander review. Administers the medical records program and acts as the medical records custodian. Must possess a working knowledge of other DOD component medical requirements. Performs additional duties as assigned.

Employment Conditions

1. Technicians are paid through direct deposit/electronic funds transfer.
2. Males born after December 31, 1959, must be registered with the Selective Service Systems to be employed by the Federal Government.
3. Military Technicians are ineligible for enlistment, retention, and student loan repayment bonuses. Acceptance of a Technician position will terminate these incentives.
4. Military Technicians in the excepted service will wear the appropriate uniform while performing as a Technician.
5. Veteran's preference does not apply to National Guard Technician positions in accordance with Title 32 USC 709 (f)

Only the work Experience and Qualifications/Education you show on the OF 612, Resume or SF 171 and SPFs can be used to evaluate your qualifications for this position. Carefully read and comply with instructions contained on the required forms.

How to Apply

1. Individuals who meet both the General and Specialized experience requirements may apply by submitting the following forms:
 - MIL Form 175 "Application for Technician Vacancy"
 - MIL Form 174 "Chronological Listing of Military Service"
 - OF 306 "Declaration for Federal Employment"
 - SF 181 "Race and National Origin Identification"
 - SF 256 "Self-Identification of Handicap"
 - Response to Selective Placement Factors (SPFs). Response to the SPFs is critical to the evaluative process.
 - One of the following:
 - a) OF 612 "Application for Federal Employment"
 - b) Personal Resume, or
 - c) SF 171 "Personal Qualification Statement". Whatever form is used, please only list experience related to the position you are applying for. IT IS CRITICAL THAT YOU LIST DATES (MM/YY) OF YOUR EXPERIENCE.
 - Crediting National Guard Experience: National Guard service may be credited as full-time experience when evaluated against the qualification requirements for a military technician position. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND DUTIES MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. The level of experience will be determined by the actual duties and responsibilities performed.

(Please note: Complete and accurate data is essential to ensure fair evaluation of candidates. It is the applicant's responsibility to ensure the data is provided, accurate, and complete. Only the experience and qualifications you show on the OF 612, Resume, or SF 171 can be used to evaluate your qualifications for this position).

**To obtain forms online go to: http://mil.wa.gov/jobs/federal_job_ops.shtml

****Mail or Hand Deliver** forms to: HRO Attn: Staffing Section
Building 33, Camp Murray
Tacoma, WA 98430-5130

(Faxed and Scanned copies will not be accepted)

2. **INCOMPLETE APPLICATIONS or those received after the closing date WILL NOT BE CONSIDERED AND WILL BE RETURNED.**

***Documents requiring a signature must be turned in with the original signature and date, including the Personal Resume.**

3. College Transcripts MUST be submitted for professional positions or when substituting education for experience.
4. Applications will not be returned. Please make a copy of your application prior to submitting it to HRO.
5. **EQUAL OPPORTUNITY:** This position will be filled without regard to race, color, religion, age, gender, or any other non-merit factor consideration, selection, and placement of applications will be in accordance with Washington National Guard Placement & Merit Promotion Plan, WAARNG Regulation 690-4/WAANG Instruction 36-1010.

For additional information: HRO STAFFING SECTION
Phone (253) 512-7835
DSN 323-7835